

# EAIFO BOSTON CHAPTER

## CONSTITUTION

### I. Name

The name of the Association shall be Eastern Association of Intercollegiate Football Officials: Boston Chapter.

EAIFO: Boston Chapter

### II. Purpose

The purpose of the Association shall be to recruit, develop and educate football officials for use by the various appointing authorities and to cooperate with all other organizations officially connected with the American intercollegiate game of football.

### III. Territory

The Association shall cover the territory embracing the states of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island.

### IV. Membership Requirements

The requirements for membership shall be provided for in the By-Laws.

### V. Officers and Directors

The officers of the Association shall consist of a

President,

First Vice—President,

Second Vice—President

Secretary/Treasurer

Assistant Secretary/Treasurer

Directors: Two

These officers except the two directors shall hold the same office for one year only.

The First Vice President shall succeed the President

The Second Vice President shall succeed the 1<sup>st</sup> Vice President.

Each year there will be an election for 2<sup>nd</sup> Vice President, Sec/Treasurer and Assist Sec/Treas.

The directors will serve a four year term, with an election every two years for one Director.

## VI. Amendments

The constitution may be amended by an affirmative vote of a majority of the Chapter membership.

The President shall present the amendment to the Chapter members for a vote at a chapter meeting. All amendments

must be submitted in writing 30 days in advance of the business meeting and submitted to the Secretary/Treasurer.

The simplest rules of parliamentary law will be used as a method of organization but a majority of the membership may suspend the rules to expedite the business of the chapter.

Except an amendment

### BY-LAWS OF THE EAIFO: Boston Chapter

#### I - Application and Maintenance of Membership

1. An applicant for membership shall meet the requirements set forth in the EAIFO BY-LAWS.
2. An applicant for membership shall signify his intention in writing to the Secretary—Treasurer, together with a fee of \$25.00. If the applicant fails to earn sufficient credits on the annual examinations as shall have been established by the Board of Directors, he shall not qualify for membership and his application fee shall not be returned.
3. A successful applicant shall become a member of the Boston Chapter.
4. The Association will not discriminate against any member or applicant for membership, because of race, creed, color, national origin, age or sex.

#### II — Termination of Membership

1. Membership shall be forfeited, in accordance with Section III of the EAIFO BY—LAWS as amended, at the discretion of the Executive Committee at any duly constituted meeting of the Board.

#### III — Inactive Status

1. Any Chapter member may request to become inactive by stating his intentions in a letter to the Secretary. Inactive members may become active members by writing to the Chapter secretary requesting active membership and must fulfill any or all membership obligations.

#### IV — Eligibility

1. Eligible applicants who shall obtain required credits on the annual rules and/or manual examination as shall be established by the Executive Committee shall become members of the Chapter.

#### V — Transfers

1. Transfers from other Associations: The official transferring to this Association from other recognized collegiate football associations shall be subject to the approval of the Board of Directors.

#### VI - Dues

1. Annual membership dues in the Association shall be established by the Executive Committee each year.

2. Dues shall be payable in advance between January 1st & March 31st for the current year. Dues not paid by March 31st will be subject to a \$5.00 delinquency fee.

( Amended: 4/23/2011)

. In the event of termination of membership or a resignation, the Secretary—Treasurer shall refund the member's dues if such event takes place prior to September 1.

#### VII — Duties of Officers and Directors

1. Officers (a) The President shall preside at all meetings of the Association, and the Executive Committee. He shall, conduct all negotiations in behalf of the Association and shall make every reasonable effort to further the policies adopted by the Association. He shall appoint all permanent and any specially authorized committees.

(b) The First Vice—President shall perform the duties of the President in his absence or inability to act.

(c) the Second Vice—President shall perform the duties of the First Vice—President in his absence or inability to act.

(d) The Secretary—Treasurer shall keep the minutes of all meetings of the Executive Committee and the Association. He shall send out all notices and bills. He shall keep all records, collect all dues, pay all bills, have charge of all funds and place such funds in the name of the Association in a bank approved by the Executive Committee. The Assistant Secretary—Treasurer shall have signature rights to all checks and perform the duties given him by the Secretary-Treasurer.

(e) The Directors shall represent the Association at all EAIFO meetings and report to the membership annually.

#### VIII — Chapter Meetings

1. (a) A minimum of nine meetings of the Chapter shall be held during each year, at such time and place as shall be designated by the directors and officers of the Chapter; and shall be for the purpose of discussing football rules and interpretations and the methods and techniques to be used in officiating;

and to transact such other business as may properly come before meetings. Such meetings shall be under the supervision and control of the directors and/or officers of the Chapter or their designees. (b) Only members or an approved Chapter applicant, per Section II of the By-Laws, shall be allowed to attend Chapter meetings.

2. Guest may attend a meeting with the approval of President or the person in charge to the meeting.

## IX — Committees

1. The President shall appoint the following committees: (a) Auditing Committee — to be composed of three members whose duties shall be to check and audit all accounts, books, etc. of the Secretary—Treasurer prior to the annual meeting and to report their findings at that meeting. The Secretary—Treasurer/or Assistant Sec’y/Treas. must submit a written report on finances to the members at their annual business meeting.

X - Uniforms 1. The uniform of the Association shall be as designated by the Collegiate Commissioners Association’s Manual.

### Reinstatement Policy:

If a member leaves the Chapter, reinstatement will follow these guidelines.

1. One (1) year to three (3) years: If they have been working High School schedule, bring back.
2. If the leave is for physical reasons in the three (3) year period, a field test will be required.
3. If longer than three (3) years, written exam and field test.

(Add by vote 2013)